

THE MINUTES OF THE REGULAR SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

April 9, 2018

Roll Call                   The Xenia Community Schools Board of Education met in regular session on the ninth day of April, 2018 at 6:30 p.m. at the Xenia Community Schools Board of Education, 819 Colorado Drive, Xenia, Ohio. The meeting was called to order by the Board President, Mrs. Cheryl D. Marcus, Ed. S., and the roll was answered as follows: Mrs. Cheryl D. Marcus, Ed. S., present; Robert P. Dillaplain, M.D. MPA, present; Mrs. Pamela Callahan, present; Mrs. Jennifer Marietta, Esq., present; and Mr. William Spahr, present.

Pledge of Allegiance           Abigail Hutchins, student at McKinley Elementary School, led the audience in the Pledge of Allegiance.

**PRIDE CERTIFICATES**

Presentation of Pride Certificates   Dr. Sabrina Woodruff, Director of Instructional Services, presented Pride Certificates to the following:

- A. Kids of Character: Arrowood – Varun Verma; Cox – Alaina Morgan; McKinley – Abigail Hutchins; Shawnee – Brennon Skaggs; Tecumseh – Jon Escalon; Warner – Madison Avey; Xenia High School – Caroline Prindle; Xenia Preschool – Raelynn Moore

**PUBLIC PARTICIPATION**

Citizens Address the Board/General Matters           No citizens addressed the Board.

**APPROVAL OF MINUTES**

A.  
89-18                   Mr. Spahr moved, seconded by Mrs. Marietta to approve the minutes of the regular meeting and executive session held March 12, 2018.

Approval of March 12, 2018 Regular Meeting           Vote: Spahr Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye. The President declared the motion passed.

B.  
90-18                   Dr. Dillaplain moved, seconded by Mr. Spahr to approve the minutes of the special meeting and executive session held March 19, 2018.

Approval of March 19, 2017 Special Meeting           Vote: Dillaplain Aye, Spahr Aye, Callahan Aye, Marcus Aye, Marietta Aye. The President declared the motion passed.

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**FINANCIAL REPORTS/REQUESTS**

A.  
91-18  
Approve March  
2018 Financial  
Report

Upon recommendation of the Treasurer, Dr. Dillaplain moved, seconded by Mrs. Callahan to approve the financial report for March 31, 2018, as attached.

Vote: Dillaplain Aye, Callahan Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

B.  
92-18  
Approve Payment

Upon recommendation of the Treasurer, Mrs. Marietta moved, seconded by Mrs. Callahan to approve the following payment:

\*\$5,807.00 – Music in the Parks at Kings Island; Warner Middle School's Band and Choir Students

Per Section 5705.41 (d)...Upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract.

Vote: Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Spahr Aye.  
The President declared the motion passed.

C.  
93-18  
Acceptance of  
Donated Items

With grateful appreciation and upon recommendation of the Treasurer, Mr. Spahr moved, seconded by Mrs. Marcus to accept the following donations:

To McKinney Vento:

- Generous donation of a \$150.00 Amazon gift card from Dena Doolin
- Generous donation of personal hygiene items from Pam Feinour
- Generous donation of baby formula from Natasha Grimsley
- Generous donation of (2)-\$25.00 Walmart gift cards from Nancy McPeak
- 49 Rotary Pancake Day tickets from Dr. O. Randolph Overbeck
- New and gently used toys and clothing estimated at \$300.00 from Eric and Kelly Soltis
- New and gently used kitchen items (dishes, glasses, baking dishes, grill, etc.) and bedding items (comforter, sheets, blankets, etc.) from Jim and Karen Penney

Vote: Spahr Aye, Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye.  
The President declared the motion passed.

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**NEW BUSINESS**

- A.  
94-18  
Approve  
Certificated  
Personnel Changes
- Dr. Dillaplain moved, seconded by Mrs. Callahan to approve the employment and resignation for certificated personnel, as attached.
- Vote: Dillaplain Aye, Callahan Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.
- B.  
95-18  
Approve Classified  
Personnel Changes
- Mrs. Callahan moved, seconded by Dr. Dillaplain to approve the employment, non-renewal, retirement, resignation, volunteer, and unpaid leave for classified personnel, as attached.
- Vote: Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.
- C.  
96-18  
Approve GCESC  
Special Education  
Contract for 2018-  
2019
- Mrs. Marcus moved, seconded by Mrs. Marietta to approve the Greene County Educational Service Center (GCESC) Special Education Contract for 2018 - 2019, as attached.
- Vote: Marcus Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Spahr Aye.  
The President declared the motion passed.
- D.  
97-18  
Approve MCEC  
SF Deduct for  
FY19
- Mrs. Callahan moved, seconded by Mr. Spahr to approve the Montgomery County Educational Service Center (MCEC) SF Deduct for FY19, as attached.
- Vote: Callahan Aye, Spahr Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.
- E.  
98-18  
Approve 2018-  
2019 Preschool  
Fees
- Dr. Dillaplain moved, seconded by Mr. Spahr to approve the 2018 – 2019 preschool fees, as attached.
- Vote: Dillaplain Aye, Spahr Aye, Callahan Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.
- F.  
99-18  
Approve Granting  
of Diploma
- Mr. Spahr moved, seconded by Mrs. Marcus to approve the granting of a diploma to Michael James Yount, as attached.
- Vote: Spahr Aye, Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye.  
The President declared the motion passed.

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- G. Mrs. Marietta moved, seconded by Mrs. Callahan to approve to release students to the Sugarcreek Local School District for the purpose of being transported to Incarnation Catholic School for the 2018-2019 school year, as attached.
- 100-18  
Approve to  
Release Students

Vote: Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Spahr Aye.  
The President declared the motion passed.

**SUPERINTENDENT'S REPORT**

Dr. Lofton reported to the Board on the following:

- Academic
  1. State testing for all grade levels through May 11, 2018
  2. Learning teams analyzing math and literacy programs at the elementary level
- Operations
  1. SHP Assessment has begun
  2. BoardDocs – critically important
- Communications – Ms. Planicka, Communications Coordinator
  1. Posting on social media daily
  2. Website redesign
  3. Redesign and branding of logo
  4. Redesign of Weekly Update
  5. Update email database
  6. Printed mail piece going out in May
  7. Quality profile
  8. Media relations including a monthly column in paper
  9. Future audio-visual presentations
- April 12-14, 2018 – Xenia High School Musical – Bye Bye Birdie
- April 13, 2018 – Student Roundtable, Board of Education at 7:00 a.m.

**ANNOUNCEMENTS**

- A. April 21, 2018 – Xenia High School Prom, 8:00 p.m.-12:00 midnight, Greene County Fairgrounds/Assembly Hall
- B. April 28, 2018 – XCS Foundation Hall of Honor Banquet, Tecumseh Elementary
- C. May 14, 2018 – Board of Education Meeting – Board Office, 6:30 p.m.

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- D. Neighborhood Night Out:  
a. May 15, 2018, 5-7 p.m. at Shawnee Elementary School  
b. August 28, 2018, 5-7 p.m. at Arrowood Elementary School  
c. September 18, 2018, 5-7 p.m. at Cox Elementary School
- E. May 16-17, 2018 – Kindergarten Registration at the Preschool
- F. May 17, 2018 – Last Day for Xenia High School Seniors
- G. May 18, 2018 – NO SCHOOL – Professional Development Day
- H. May 18-20, 2018 - Hamvention
- I. May 23, 2018 – XHS Graduation – Wright State Nutter Center, 7:00 p.m.
- J. May 24, 2018 – Last Day for Students
- K. Summer School:  
a. OGT: June 11-15, 2018  
b. Session 1: June 11-29, 2018  
c. Session 2: July 9-27, 2018  
d. HS EOC Retakes: July 9-27, 2018
- L. July 9-27, 2018 – Elementary Summer Bridge Program

**BOARD UPDATE**

- Mrs. Marietta reported that the BRACA Easter Egg Hunt at Shawnee Park had a huge turnout and fun was had by all.
- Mrs. Callahan announced that the online preregistration for the Hall of Honor Auction will be going live on April 13, 2018. She also mentioned that they were still collecting baskets and suggested that if you wanted to donate a basket, it needed to be done soon. Tickets were still available from Mrs. Marcus, Mrs. Stafford and Dr. Woodruff.
- Mr. Spahr reported that attendance has been soaring with the new superintendent at the Greene County Career Center, and that they were expecting it to increase more next year. He stated that they had received a grant from the state to help facilitate the aeronautical project underway; and that they are continuing to see improvements all around. After the storms that went through the area in the past week, FFA students and leaders from Xenia reached out to help provide clean up and meals for the farmers who sustained damage. Mr. Spahr announced that on Friday, April 13, 2018, the first home track meet will be held at Cox Stadium in years. Due to the new track being installed, they are expecting many more to come. He also reported that the new league will be meeting on April 11<sup>th</sup>, and that

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one of their first items on the agenda is to decide on a new league name. The new league will begin in 2021.

- Mrs. Marcus announced that they would be meeting soon to discuss the District's Safety Plan. She mentioned that various Board members have received a copy of the report regarding the Old East High School that was done in 2017, and that they are reviewing it at this time. She would like to hold a discussion at a later time.

**GOOD OF THE ORDER**

Good of the Order

- Mr. Soltis mentioned that he and his Assistant Treasurer would be attending the OASBO Annual Workshop in the next week. He also announced that in an effort to help facilitate the fiscal year end, the requisition cut off for the District would be Friday, April 13, 2018; and that this process would aid in preparing the Five Year Forecast that is slated to be completed in May.
- Mrs. Marietta commented that she would be attending the Xenia High School's musical, Bye Bye Birdie, and that the show runs Thursday, April 12<sup>th</sup> through Saturday, April 14<sup>th</sup>. She also mentioned that her junior student received his ACT test scores and that it will help them to plan for future college visits.
- Mrs. Marcus reported that OSBA has sent a draft of the five-year strategic plan from the Ohio Department of Education, and that the deadline for online comments is April 13, 2018. She also mentioned that the Ohio Superintendent of Public Instruction, Paolo DeMaria, will be speaking at the Board Leadership Conference. Coming April 27<sup>th</sup> and 28<sup>th</sup>, will be the Board Leadership Institute, and Mrs. Marcus thanked Mr. Soltis, Treasurer/CFO, and his staff for making the registrations and hotel arrangements for the Board. She also recommended that the Board hold a team-building workshop sometime between May and early September. Considering the new administrators and Board members that have joined the District, she thought that it would help set the tone for how the Board moves forward. On a final note, Mrs. Marcus would be attending the Xenia High School musical that weekend.

101-18  
Recess to  
Executive Session

Mr. Spahr moved, seconded by Mrs. Callahan to have the Xenia Community Schools Board of Education recess to Executive Session at 7:27 p.m. for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, pursuant to O.R.C. Section 121.22 (G) (1).

Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

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Reconvened                    The Xenia Community Schools Board of Education returned to regular session at 7:53 p.m.

102-18                         Dr. Dillaplain moved, seconded by Mrs. Callahan to adopt the Adopt Treasurer/CFO's evaluation for 2018 with the attached amendment.  
Treasurer/CFO  
Evaluation with                 Vote: Dillaplain Aye, Callahan Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
Amendment                     The President declared the motion passed.

103-18                         Mrs. Marcus moved, seconded by Mrs. Callahan that the regular meeting be  
Adjourn                         adjourned.

   Vote: Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.

   The President declared the meeting adjourned.  
Meeting adjourned at 7:56 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

\_\_\_\_\_  
President

THE MINUTES OF THE EXECUTIVE SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

April 9, 2018

The Xenia Community Schools Board of Education met in executive session on April 9, 2018 at 7:27 p.m. at the Xenia Board of Education, Xenia, Ohio.

The following people were present:

Mrs. Cheryl D. Marcus Ed. S., President  
Robert P. Dillaplain, M.D. MPA, Vice-President  
Mrs. Pamela Callahan, Member  
Mrs. Jennifer Marietta, Esq., Member  
Mr. William Spahr, Member

The purpose of the meeting was to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, pursuant to O.R.C. Section 121.22 (G) (1).

The Board returned to regular session at 7:53 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

\_\_\_\_\_  
President